

**INDIAN INSTITUTES OF MANAGEMENT**  
**Ahmedabad, Amritsar, Bangalore, Bodhgaya, Calcutta, Indore, Jammu, Kashipur, Kozhikode, Lucknow,**  
**Nagpur, Raipur, Ranchi, Rohtak, Sambalpur, Shillong, Sirmaur, Tiruchirappalli, Udaipur, Visakhapatnam**

**MEMORANDUM OF UNDERSTANDING BETWEEN INDIAN INSTITUTES OF MANAGEMENT AND  
NON-IIM INSTITUTIONS FOR USE OF CAT 2019 SCORES**

The terms and conditions for Institutions other than IIMs to avail of the CAT 2019 scores are as follows:

1. These Institutions will use the CAT 2019 scores for selecting candidates for their Post-graduate Programme(s) in Management/MBA programme(s).
2. The Institutions must agree, in writing, to abide by the following eligibility set by the CAT Centre for CAT 2019. If the non-IIM institutions follow some other eligibility criteria, the CAT centre is not bound to include any other eligibility condition except the following:

**Eligibility for CAT 2019 by IIM institutions:**

The candidate must hold a Bachelor's Degree, with at least 50% marks or equivalent CGPA [45% in the case of the candidates belonging to the Scheduled Caste (SC), Scheduled Tribe (ST) and Persons With Disability (PWD) categories], awarded by any University or educational institution as incorporated by an Act of Parliament or State Legislature in India or declared to be deemed as a University under Section 3 of the UGC Act, 1956, or possess an equivalent qualification recognised by the Ministry of HRD, Government of India. The percentage of marks obtained by the candidate would be calculated based on the practice as followed by the respective University/Institution. In case of grades/CGPA, the conversion to percentage of marks would be based on the procedure as certified by the respective University/ institution. If any University/Institution confirms that there is no scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA, and multiplying the result with 100. Candidates appearing for the final year of Bachelor's degree/equivalent qualification examination and those who have completed degree requirements and are awaiting results can also apply.

3. **CAT Centre provides the following disclaimer in the CAT Advertisement/ Website:**

**Disclaimer:**

Instances of any incorrect information or process violation detected at any stage of the selection process will lead to immediate disqualification of the candidate from the selection process and he/she will not be allowed to appear for CAT in future. If such instances go undetected during the current selection process, but are detected in subsequent years, such disqualification will take place with retrospective effect.

4. **The advertisement by non-IIM institutions should incorporate the following:**

The candidates should follow the CAT advertisement/CAT website for registration to CAT 2019 Examination. As far as possible, the closing date for the Registration for CAT 2019 Examination should be indicated in the advertisement.

5. Accreditation/Registration of the non-IIM institutions:

- a. The non-IIM institutions must submit a copy of their accreditation certificate issued by the Ministry of Human Resource Department (MHRD), Government of India or All India Council for Technical Education (AICTE) or other equivalent statutory accreditation body. Institutions which are in the process of acquiring accreditation may also seek membership for availing of the CAT 2019 scores.
- b. Institutions which are registered as University, either incorporated by an act of Parliament or State Legislatures in India, or declared to be deemed as a University under Section 3 of the UGC Act, 1956, or

by any law in the respective country of registration, and any institution affiliated to such university must submit a copy of documentary evidence in support of their claim.

6. The non-IIM institutions must furnish a copy of their programme brochure/pamphlet for our record (either of the current year or of the previous year).
7. The non-IIM institutions must furnish a copy of their newspaper advertisement pertaining to their admission notification to the CAT Centre 2019.
8. The non-IIM institutions must incorporate the following statement in their advertisement:  
Our Institution uses the CAT score for short-listing/selecting the candidates for our Post-graduate Programme(s) in Management/MBA. IIMs have no role either in the selection process or in the conduct of the programme.
9. The non-IIM institutions should fix the last date for receiving their programme applications from their candidates not later than December 14, 2019 so that they get adequate time to process the applications and send the list of candidates to the CAT Centre, C/o. Admissions Office, IIM Kozhikode within the deadline stipulated in point number 14.
10. The application form of the non-IIM institutions should capture only the CAT Registration Number of the candidates and not any other CAT details.
11. Fee
  - a. Institutions already registered for CAT 2018
    - i. Institutions, which have already registered during CAT 2018, should pay a non-refundable Annual Fee of INR 2,25,000/- (Rupees Two lakh twenty-five thousand only) plus 18% GST. The Annual Fee of INR 2,25,000/- (Rupees Two lakh twenty-five thousand only) plus 18% GST should be paid through bank transfer (see point number 13 for details). The duly completed and signed MoU along with the proof of payment should reach IIM Kozhikode latest by **July 21, 2019**.
    - ii. The processing fee is INR 200/- (Rupees Two hundred only) plus 18% GST per candidate for availing of the CAT 2019 scores. The processing fee of INR 200/- plus 18% GST per candidate (along with the list of candidates) for using the CAT 2019 scores, paid through bank transfer, should reach IIM Kozhikode on or before **December 28, 2019**.
  - b. Institutions Not Registered for CAT 2018
    - i. Institutions which have not registered for the CAT 2018 official scores have to pay a one-time non-refundable Membership Fee of INR 75,000/- (Rupees Seventy-five thousand only) and an Annual Fee of INR 2,25,000/- (Rupees Two lakh twenty-five thousand only). The Annual Fee and the Membership Fee totalling to INR 3,00,000/- (Rupees Three lakh only) plus 18% GST should be paid through bank transfer (see point number 13 for details). The duly completed and signed MoU along with the proof of payment should reach IIM Kozhikode latest by **July 21, 2019**.
    - ii. The processing fee is INR 200/- (Rupees Two hundred only) plus 18% GST per candidate for availing of the CAT 2019 scores. The processing fee of INR 200/- plus 18% GST per candidate (along with the list of candidates) for using the CAT 2019 scores, paid through bank transfer, should reach IIM Kozhikode on or before **December 28, 2019**.
12. **18% GST will be payable by the non-IIM member institutions on the fees mentioned in point number 11.**

13. Payment Details: Please find below the account details for remitting the Annual Fee/Membership Fee/Processing Fee for availing of the CAT 2019 scores.

**Account Name:** IIMK CAT 2019  
**Account No:** 049294600000400  
**Bank:** Yes Bank  
**Branch:** Kozhikode  
**IFSC:** YESB0000492

14. The non-IIM institutions should send the list of candidates who have applied to their institutions along with their CAT Test Registration Numbers from their official email account in an excel file to **cat2019@iimk.ac.in** for processing the results latest by **December 28, 2019**.

Please ensure that the list contains the names and the unique CAT 2019 Registration Numbers of all candidates who have applied to your institution. Supplementary lists will not be entertained. Any error/duplication/omission, etc., of the CAT 2019 Registration Numbers should be resolved before the list is mailed to the CAT Centre, C/o. Admissions Office, IIM Kozhikode. Under no circumstances will any request for reprocessing of results be entertained. Please also note that no list will be accepted after **December 28, 2019**.

15. All decisions relating to the setting, composition and the structure of the CAT and its administration shall be taken by the IIMs, and the non-IIM institutions permitted to use CAT scores will have no role in those matters.
16. The IIMs reserve the right to enter into or terminate agreements to extend the CAT 2019 scores facility to individual institutions solely based on its judgment and discretion, without having to assign reasons for the action.
17. The non-IIM institutions receiving the CAT 2019 score will be provided with the following:
- Section-wise scaled scores and percentiles of individual candidates.
  - Total scaled scores and percentiles of individual candidates.
18. The CAT 2019 scores of the candidates as per the list requested by the non-IIM institutions will be sent to all the institutions after the declaration of CAT 2019 results. **The entire database or State-wise or Region-wise, etc., data of CAT 2019 will not be shared.**
19. The non-IIM institutions will ensure that the last date of acceptance of offers for their programmes would not be before March 31, 2020.
20. Any institution desirous of taking the CAT 2019 scores facility must send a letter of acceptance of terms and conditions along with a duly signed copy of this document.
21. IIMs reserve the right to change the dates for the CAT 2019 process including advertisement, registration, test window and announcement of results.
22. Any dispute concerning CAT 2019 would be subject to the jurisdiction of the competent courts within the territorial jurisdiction of the City of Kochi.
23. All correspondence should be addressed to the **CAT Centre, C/o. Admissions Office, Indian Institute of Management Kozhikode, IIMK Campus P.O., Kozhikode 673570, Kerala (Phone No. 0495-2809219/2809213).**

We hereby accept the Terms and Conditions stated above.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Prof. Shubbasis Dey  
Convenor, CAT 2019  
On behalf of Indian Institutes of Management

Full Name with Designation:

\_\_\_\_\_  
\_\_\_\_\_

For and on behalf of the Non-IIM Institution:

\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Office Seal:

Date: